
Education

SUBJECT/TITLE: Scholarship Guidelines

AUDIENCE: Senior Level High School Students

PURPOSE: In an effort to promote local Carteret County residents who aspire to work at Carteret Health Care, the Board of Directors at CHC will provide scholarships in an amount set each year. In return the student will work for a predetermined amount of time once graduating and passing the board exams in their respective discipline.

DEFINITIONS: Scholarship means funds awarded to students with the intent to support the education expenses of the recipient. Scholarships will include funds designated for tuition, books and fees required for the program in which the student is enrolled.

I. Scholarship Criteria

The specific parameters and selection criteria of each scholarship are determined by The Scholarship Committee based on guidelines set forth by The Board of Directors. The Scholarship Committee will meet at least twice a year to determine selection criteria and needs for the following year and to debrief the previous year.

Scholars are to be selected on an objective and nondiscriminatory basis. When choosing scholars, Carteret County residents will have first priority, if they meet the scholarship criteria. If the number of scholarships available exceeds the number of appropriate Carteret County applicants, other applicants may be awarded from outside of Carteret County.

Applicants must be currently accepted to an accredited college or university in the following programs to be considered for the CHC Scholarship: Nursing, Respiratory Care, Surgical Tech. or Radiology. These may be awarded for Associate or Baccalaureate degree programs where a license/certification is obtainable upon graduation. This criteria is subject to change based on the organization's needs. Minimum GPA of at least 2.5 validated by high school transcripts.

Completed applications must be submitted by April 15. Late and incomplete applications may be considered if the total scholarship funds have not been allocated.

Scholarship recipients must agree to work full time for Carteret Health Care for two years after graduation and obtaining their license/certification. If the student does not work for two years after graduation, they are required to reimburse Carteret Health Care the total amount of scholarship paid on their behalf plus 6% penalty.

II: Scholarship Application Requirements

1. Completed application. [Linked here](#).
2. Cover letter to include the following:
 - a. how the student plans to finance their education
 - b. why they should be selected as a scholarship recipient
 - c. plans for the future including their willingness and strategy to work full-time for two years at Carteret Health Care immediately following completion of the program.
3. Letter of acceptance and high school transcripts.
4. Two Scholarship Recommendation Forms
 - a. Completed by a teacher and/or employer
 - b. Do not include relatives
 - c. Forms emailed or mailed to the person by the scholarship applicant, addressed to the address on the scholarship application.
 - d. Must be received by the application due date
 - e. Forms found with scholarship application
5. Signed scholarship and loan agreement
 - a. Attached to scholarship application

III. Payment of Scholarship Funds

1. The CHC Scholarship will pay for approximately 90% of the total cost of the program.
 - a. 100% of tuition, fees and books will be paid for the classes required for the program not to exceed the total cost of the same program at Carteret Community College; per year maximum of four years
 - i. Tuition and Fees will be paid directly to the school
 - ii. Books will be charged in the school bookstore and the bookstore/school finance office will bill Carteret Health Care directly
 - iii. If books are purchased outside of the school bookstore, the student is responsible for the cost of the books
 - b. Up to \$1500 will be reimbursed if a laptop is required for the program
 - i. If possible, students will need to purchase these through the school bookstore and charge to their account
 - ii. This is a one-time reimbursement. The Hospital is not responsible for repairs or replacement of the laptop.
2. If a scholarship recipient submits a receipt for reimbursement to themselves instead of the school, the HR and Education departments will decide if this is an appropriate reimbursement and send through finance accordingly.